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Position: WildSafeBC Community Coordinator

Location: Kamloops and close surroundings

Wage: \$21 – 23 per hour

Type: Contract

Hours: 685 hours, with possibility of more hours dependent on funding

Term: May 6th 2024 to November 30th 2024

Anticipated Start Date: May 6th 2024

Application closing Date: April 8th 2024 at 9 am PST

Apply at <https://www.bccf.com/job/wildsafebc-community-coordinator-kamloops/>

WildSafeBC Community Coordinator – Kamloops

Are you passionate about wildlife in your community?

Do you want to contribute to human-wildlife conflict reduction in a meaningful way?

British Columbia Conservation Foundation's vision is for thriving fish and wildlife populations in British Columbia. Our mission supports fish and wildlife through education, collaboration and habitat conservation. The Foundation is a mission-driven, registered non-profit and charity. We are one of the most active environmental non-profits in the province and were established in 1969.

WildSafeBC is the provincial leader in preventing conflict with wildlife through collaboration, education and community solutions. The WildSafeBC message of "keeping wildlife wild and communities safe" emphasizes the important role humans play in reducing our impact on wildlife and increasing community safety. Our work focuses on actions we can take to avoid attracting wildlife into our communities, raising awareness of human-wildlife conflict issues and seeking solutions to reduce conflict and increase public safety.

The **WildSafeBC Community Coordinator** position is a unique opportunity to make a difference in reducing human-wildlife conflicts where you live. Professionalism, good communication and community engagement skills are essential for this position as well as an ability to work independently with minimal supervision. Community Coordinators will attend group training sessions to learn WildSafeBC conflict-reduction information relating to BC wildlife species, and effective engagement and delivery techniques, which they can bring into their communities.

Responsibilities:

- Delivering WildSafeBC presentations to community groups, service clubs, and schools.
- Arranging, setting up and presenting public displays and conducting bear spray workshops at community events and special functions.
- Conducting door-to-door campaigns and garbage bin tagging in neighbourhoods where wildlife conflicts are present.
- Developing and maintaining collaborative relationships with local Indigenous communities and knowledge keepers.
- Developing and maintaining a working relationship with local Conservation Officers, Bylaw Officers, local municipalities and community groups.
- Working with the local media (print, radio, television and social media).
- Working with all groups and individuals, including local businesses and campgrounds, within the community, regardless of their views or personal positions regarding wildlife.
- Identifying wildlife attractants that are causing problems within a community and develop human-wildlife conflict reduction plans based on community needs and desires.
- Recording and reporting of activities and specific data as requested by the Provincial program development staff.
- Production of an end-of-season Annual Report for the community program.

Required Qualifications:

- Must have a valid Class 5 driver's licence.
- Must have a reliable vehicle that can be insured for work purposes and pass daily vehicle inspections.
- Must be willing and able to successfully pass a Criminal Record check.
- Have a good understanding of local human-wildlife issues.
- Must have a proven ability to write clear and concise reports.
- Must have demonstrated public speaking skills.
- Must be able to build relationships with partners and collaborators.
- Must reside near to or in the community and be able to legally work in Canada.

Desirable Qualifications:

- Bachelor of Science in Biology or a suitable equivalent.
- Bachelor of Education or a related equivalent.
- Natural Resource Studies.
- Renewable Resources Studies.
- Relevant experience in communications and community engagement.

Skills:

- Strong interpersonal skills and willingness to engage with the public.

- Strong communication skills (both oral and written).
- General computer proficiency and a good working knowledge of virtual meeting platforms, cloud-based filing systems and Word and Excel.
- Good working knowledge of social media platforms.

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Applicants are asked to submit a **cover letter** and a complete **resume including 3 references with contact information**. These must be submitted as **two separate documents**.

Please submit in .pdf format with your name in the file title (e.g. FirstName_LastName_Coverletter.pdf).

Please clearly state how you meet the qualifications for this position in your application, as only candidates deemed qualified will be contacted for interviews.

Note: All short-listed applicants will be required to complete a Word and Excel competency test prior to interviews

Closing date: Applications will be reviewed on an ongoing basis. Apply as soon as possible!

**Hours and wages are contingent on funding*

**There will be an initial training period for successful candidates, starting on May 8th 2024.*

**All candidates are required to have a home-based office with access to a computer with video and audio capabilities along with internet access.*

We recognize the importance of a diversified workforce, and we encourage Indigenous People(s), First Nations, and Métis candidates, women, members of visible minority groups and people with diverse abilities to apply.

BC Conservation Foundation is an organization committed to upholding the shared responsibility of creating lasting and meaningful reconciliation in Canada. We are committed to awareness, learning and understanding the Truth and Reconciliation Commissions 94 Calls to Action (2015), BC's Declaration on the Rights of Indigenous Peoples act (2019) and other related reports.

BC Conservation Foundation respectfully acknowledges that we operate on the traditional and unceded territory of many Indigenous Peoples throughout British Columbia

Key words: #conservation, #environment, #BritishColumbia, #jobs, #Wildlife, #Education, #CommunityEducation, #CommunityOutreach, #Outdoor, #EnvironmentalStewardship, #WildSafeBC, #NonProfit